Hi Parents:

My name is <your name here> and I will be coaching your player in the EBYA Tee Ball league.

Our goals are to learn the fundamentals, provide equal playing time, and have fun.

Our team has <number of players> players. The current roster is attached.

This is a preliminary email as far as the schedule.

We are scheduled to practice on <your weeknight> at 6PM and on Saturday at <your assigned Saturday time>.

However, we do not yet have a firm date for the start of practices, nor do we have the game schedule.

The most important message I need to communicate is that our Field or Work Day is tentatively scheduled for this Saturday, beginning at 8 or 9AM at Spatola Park.

We need parent volunteers and/or older siblings to assist with prepping the Tee Ball field for the season.

Once the league confirms the Field Day schedule (with next Saturday being the alternate date), I will forward that information to you.

I expect our team to assist with the Field Day because our players deserve the best field conditions.

Please respond to this email so that I know you received it.

In your response, please include the following information:

Parent name(s), phone number(s), and email address(es) and any notes about your player that you think I should know.

In the event of a cancellation or reschedule, it is helpful if I can get in touch with everyone promptly with a text message or email to a smartphone.

Our team has a dedicated Assistant Coach, <insert coach name here>.

Thank you for volunteering.

We will also need 1 or 2 other parents to assist with practices and games. The more people that help, the better the experience for our kids.

Our practices are expected to be on Spatola Park Tee Ball Field and games are on the Spatola Park Minor/Rookie field. The fields are adjacent to each, both located at Spatola Park in East Brandywine.

Directions are here: <http://www.eteamz.com/ebya/locations/>

**Spatola Park Tee Ball Field**

From Downingtown, take Rt 322W. Proceed through the light in Guthriesville at Hopewell Rd.

Go one mile, then make left onto Raleigh Drive, which is between Gloucester Rd and Springton Rd. Field is on left.

Approximate driving time from Guthriesville: 5 min

Finally, here is some helpful information that I do have:

1. Opening Day is Saturday, April 11th.

2. The league provides shirts/hats/socks, but players must obtain white baseball pants.

All local sports stores sell basic baseball pants for about $10

3. Players do not need cleats, but they help.

4. Players will need to obtain a glove.

Please put your child's name on the glove.

We are using a soft, protective ball.

5. We play with all players on the field. In addition, each player will have an opportunity to play every position throughout the year.

6. The entire lineup bats each inning. Players attempt to get outs, but baserunners remain on their base if they are forced or tagged out.

7. The league is primarily hitting off of the Tee. After 4 games or so, we will try Coach Pitch for players that are ready.

8. Fields need to be left cleaner than we found them, picking up all bottles and wrappers

If you have any questions during the season, please send me an email or give me a call at <cell phone number>.

I look forward to meeting you. We will have a fun season.

Thanks,